



**Penn-Harris-Madison School Corporation
Non-Resident Student Admissions Request**

Use this form to request admission into the Penn-Harris-Madison School Corporation from students who live outside of the P-H-M school district. Admission is granted for only one year at a time. You must reapply each school year.

(Please Print)

Today's Date _____

Are you completing an application for more than one child? Yes No

Please complete an application for each child in your family.

Student's Name _____

Grade level for 2010-11 _____ Date of Birth: _____ Male Female
month date year

School currently attending _____

Parent(s)/Legal Guardian: Last name _____ First name _____

Is either parent an employee of Penn-Harris-Madison School Corporation? Yes No

Home Address _____

Home Phone # _____ Work Phone # _____

Cell Phone # _____ E-mail Address _____

School preference:

First choice: _____

Second choice: _____

Third choice: _____

Penn-Harris-Madison does not provide transportation services for non-resident students.

Is parent/guardian able to provide transportation? Yes No

I understand that, if approved, this transfer is conditional based on my student maintaining a satisfactory level of performance in the following areas: academics, attendance and behavior. In addition, I understand that I am responsible for transportation and for paying tuition, as well as all student fees.

Signature of Parent/Legal Guardian (required)

All of the following documentation must accompany this application:

- Copy of last year's report card (elementary/middle school students)
- Transcript of grades (high school students)
- Standardized testing results
- Disciplinary record
- Immunization record
- Documentation of special services, including speech, 504, or special needs (if applicable)

Using the space below and the back of this application, if necessary, please summarize the educational reasons on why you wish to transfer to the Penn-Harris-Madison School Corporation. You may also type your response and staple it to this application.

You will receive a letter mailed to your home regarding the status of your application. If you have questions you can contact:

Non-Resident Student Admission Request
The Learning Division
55900 Bittersweet Road
Mishawaka, IN 46545
E-mail: admissions@phm.k12.in.us
Phone: (574) 258-9588

FOR TRANSFER REVIEW COMMITTEE USE ONLY: Date received _____

Request approved _____ Parent informed _____ School informed _____

Request denied _____ Parent informed _____ School informed _____